

Washburn University
Meeting of the Faculty Senate
November 28, 2011
3:30 pm Kansas Room, Memorial Union

- I. Call to Order
- II. Approval of Minutes of the Faculty Senate Meeting of November 14, 2011 (pp. 2-3)
- III. President's Opening Remarks
- IV. Report from the Faculty Representatives to the Board of Regents
- V. Report from the Units –
- VI. Report from the VPAA
- VII. Faculty Senate Committee Reports
 - A. Minutes from the Academic Affairs Committee meeting of October 10, 2011 (pg. 4)
- VIII. University Committee Reports
 - A. General Education Review Committee Minutes of November 7, 2011 (pg.5)
 - B. Graduate Education Committee Minutes of October 28, 2011 (pp. 6-8)
- IX. Old Business
 - A. 11-29 Change to Political Science Major (pg. 9)
 - B. 11-30 Department of Education Proposal for Offering Two Master's Degrees (pg. 10)
- X. New Business
- XI. Information Items
- XII. Discussion Items
- XIII. Announcements

**Faculty Senate
Washburn University**

*Minutes of November 14, 2011
Kansas Room*

Present: Angel, Averett, Barker, Bird, Dodge, Edwards, Fernengel, Gabelmann, Gonzalez-Abellas, Isaacson, Jacobs, Kelly, Kowalski, Mazachek, Melick, Menzie, Miller, Morse, Pembroke (VPAA), Perret, Pilgram, Rich, Roach, Routsong, Rubenstein, Sanchez, Schmidt, Sheldon, Unruh, Wagner, Walker

- I. The meeting of the Faculty Senate was called to order at 3:29 PM. Steve Angel presiding.
- II. The minutes of the Faculty Senate meeting of October 24, 2011 were approved.
- III. President's Opening Remarks.

Angel told Senators that he appreciates the diversity of opinions at Faculty Senate meetings and reminded Senators that discussions are not about personalities, but ideas and concepts. Angel reminded Senators to not be afraid to speak out for fear of offending someone. The process is designed to make programs stronger.
- IV. Report from the Faculty Representatives to the Board of Regents

Vice President Roach reported that he had attended the meeting of the BoR. Roach reported that the regents meeting focused on maintenance efforts at the university. Washburn is keeping up with maintenance, unlike some other universities. It is positive that there is a plan in place to keep buildings in shape, considering that 60% of the buildings on campus are over 25 years old.
- V. Report from the Units – CAS, Tracy Routsong, Communications

Tracy Routsong provided a report on activities at in the Communications and English Departments. The English Department has two new faculty members. Vanessa Steinrotter is an American Literature specialist. Melanie Burdick's specialty is Rhetoric and Composition and she will be directing the departments composition program. Four faculty members had publications or presentations recently: Erin Chamberlin presented the Hamblin Lecture at Southwest Missouri State in the Spring 2011; Sarah Smarsh published a collection of essays and an art collection; Thomas Fox Averill has a new novel out from the University of New Mexico Press; Eric McHenry has a new book of poems. In addition, English major Colin Lostelecky is a Sibberson Award Finalist for Fall 2011. In the communications department, Mock trial has once again enjoyed a successful season. In the spring 2011, Washburn Debate finished as the runner-up squad at the National Parliamentary Debate Championships in Colorado. Three individual teams finished 4th, 6th and 12th. Faculty members publishing and in submission include Jim Schnobelen and Tracy Routsong.
- VI. Report from the VPAA –

Vice-President Pembroke remarked to senators that there was still spots available at the dinners November 15 and 16. Topics of conversation will include HLC, the NESE report and the 150th Anniversary celebration.

VP Pembroke reported that he attended an HLC meeting last week. HLC is moving toward the Open Pathways model. Pittsburg State is serving as a pilot site. In year 4, we now have to submit a 35,000 word report. In year 10, we must update the report and have a site visit. The biggest

change is in years 7,8,& 9, the university must select a Quality Improvement project to show improvement in the institution and submit a plan for that project.

There is a partnership to extend the library hours until 2 am. This will occur in November, and January through May of 2012. The library had already committed to 24/7 during December.

Last, VP Pembroke thank everyone who had coordinated student efforts for the Bow Tie Ball. The event has sold out.

VII. Faculty Senate Committee Reports –

- A. Minutes from the Academic Affairs Committee of October 10, 2011 were approved

VIII. University Committee Minutes

- A. Minutes of the Library Committee meeting of October 12, 2011 were accepted.
- B. Minutes of the Honors Advisory Committee meeting of October 5, 2011 were accepted.

IX. Old Business. –

- A. 11-24– Program Curriculum Changes for BSN: Dr. Monica Scheibmeir presented an overview of the changes to the BSN Program, including changes in prerequisites. After discussion, the motion was approved with amendments.
- B. 11-25 – Proposed Changes to Technical Credit Transfer. Dr. Pembroke provided an overview of the proposal. The motion was approved. Senators approved 11-25 for online voting.
- C. 11-26 -Course Change for all BFA program – an overview of the proposal was provided by Senator Perret. After discussion, the proposal was approved. Senators approved 11-26 for online voting.
- D. 11-27 – KN 333 replacing CM 101 requirements –The proposal was approved. Senators approved 11-27 for online voting.
- E. 11-28 – KN 411 replacing KN 299 – The proposal was approved. Senators approved 11-28 for online voting.
- F. 11-29 – Change to Political Science Major – Senators voted to postpone action until next meeting.

X. New Business – none

XI. Adjournment – the meeting was adjourned at 4:35 pm

Academic Affairs Committee Minutes
October 24, 2011
Meeting Notes

Members in Attendance:

Becky Dodge
Cal Melick
Shaun Schmidt
Paul Byrne
Lori Edwards
Debbie Isaacson
Vickie Kelly
Lori Edwards
Kandy Ockree
Randy Pembroke (ex-officio)

The meeting was called to order by Kandy Ockree, Chair.

- 1) Kandy Ockree called the meeting to order
- 2) Minutes of August 10, 2011, were approved as written.
- 3) The committee reviewed the proposed University Closing Policy and discussed some possible revisions. After committee discussion, Dr. Pembroke agreed that the VPAA office would draft a master syllabus template that will require a weather closure policy and a technical policy for on-line courses. The committee recommended also adding some sample syllabi for faculty reference.
- 4) New Program Submission Forms: Dr. Nancy Tate provided drafts of these from resulting from the Academic Affairs Committee work last year. The committee agreed to review these forms with their areas to make sure the wording was adequate and bring the results of these meeting back to the committee.
- 5) The next meeting is scheduled for Monday, November 7, 2011, from 1-2 pm in the Baker Room.

The meeting was adjourned.

General Education Course Review
Committee Meeting
November 7, 2011

Members Present: Donna LaLonde, Bradley Siebert, Sean Bird, Roy Wohl, Dmitri Nizovtsev, Kim Morse, Sarah Cook, Nora Clark, Nancy Tate

Members not attending: Phyllis Berry

The three agenda items for this meeting included:

1. An update was provided by Donna LaLonde regarding her conversations and work with those departments who have general education courses up for review. Donna is working with these departments on a pilot program for the proposed student learning outcomes. She indicated her conversations with eight (8) departments have been positive and well received.

It was determined a master syllabus for the possibly new student learning outcomes should be developed. Nancy and Donna will work on this.

2. The new General Education course proposal Music and The Brain, MU 307. After discussion, the committee approved this course for general education humanities/creative and performing arts with the addition of "Junior status or instructor consent" being placed into the prerequisite.
3. There was good general discussion regarding the general education transfer process. All felt comfortable with the petition submission process and how decisions were being made.

There was some discussion regarding a past decision and it was agreed to investigate how and why the decision was made (Biology).

The meeting was adjourned at 4:10 p.m.

Graduate Committee Meeting
October 28, 2011
Meeting Notes

The meeting was called to order at 11:00 a.m. by Dr. Randy Pembroke who asked everyone to introduce themselves and their connection to the Committee meeting.

Those present included:

Randy Pembroke, Nancy Tate, Monica Scheibmeir, Taylor McGown, Bob Boncella, Judith McConnell-Farmer, Michael Rettig*, Gordon McQuere, Cindy Turk, Catherine Hunt, Phyllis Berry, Willie Dunlap, Kayla Waters, Bruce Mactavish, Dave Provorse

*Designates Presenter/guests

The Graduate Committee had three (3) agenda items left from the previous meeting to discuss:

- 1. Proposal from the Education Department: Master of Education**
- 2. Administrative issue from AY 2010-2011**
 - a. Course Numbering System**
- 3. Discussion regarding the modification of the Committee membership**

Dr. Pembroke indicated the previous proposals (DNP from the School of Nursing; two (2) Master Programs from the School of Applied Studies) were submitted and approved by the Faculty Senate on October 24, 2011. A question was posed at Faculty Senate as to whether these proposals should be returned for a second reading by the Faculty Senate. Discussion by this committee involved the feeling the proposals were approved by this committee as the 1st reading and sent to the Faculty Senate as the 2nd reading.

1. A short overview of the **Master of Education proposal** was provided by Judith McConnell-Farmer.
 - a. A summary of the last meeting includes a concern about having students receive two Master of Education credentials without having a clear delineation of the name for each degree. There needs to be some way to show differentiation. It was decided this was a naming/descriptive issue with a need for clarification from the education department.

The resolution offered by the Education department is that all Master of Education degrees will be MEd in "specialization".

This proposal was moved and seconded. After further discussion the committee asked the Education Department to submit the courses that would be required for each of the specific degrees so a proposal could be put forth for each degree. The committee gave final approval on this proposal and will submit all paperwork for each degree offered to the Faculty Senate.

2. The **course numbering system** was introduced by Dr. Tate with information regarding the two year process this proposal has gone through. After discussion, the following items remained on the table:
- a. There was a friendly amendment to the current proposal from the Director of the MLS program. That amendment reads, “Courses co-listed as both graduate and undergraduate, but taken as graduate credit, can be accepted toward a graduate degree at Washburn University dependent on the specific requirements of the graduate degree program”. This was approved by the committee.
 - b. There was a proposal to standardize the Undergraduate and then the graduate course numbers. If approved, all Grad courses would be at the 500 level which would allow some undergraduate participation, 600 level courses would be Grad level only, with 900 level courses doctorate level only. For further clarification, a representation of a numbering system based on this discussion might look involve:
 - 000-099 Undergrad review
 - 100-299 Undergraduate lower division
 - 300-450 Upper division
 - 451-499 Undergraduate capstone
 - 600-750 Masters
 - 751-799 Masters capstone (e.g. thesis, Internships)
 - 800-950 Doctoral
 - 951-999 Doctoral capstone

Dr. Pembroke asked for volunteers to work through the current proposal to determine if there would be any 500 level courses, to determine what type of work and how much work would be involved and whether this could be handled within the local departments. Psychology and School of Nursing has volunteered to go through the proposal. They will report back to the committee regarding their findings.

3. The **committee membership** was reintroduced by Dr. Pembroke with a DRAFT proposal for the make-up of the committee created specifically to foster discussion on this topic. . This draft proposal showed two faculty members from each of the schools and the college, one faculty member from the SOL, one representative of the library and representative from the VPAA’s office.
- a. Some discussion had involved the fact that not all of the graduate programs would have representation on the committee. It was felt if a new program were to be invited to the committee meeting to share their presentation and answer questions, then the committee members would be the ones voting on the proposals. The SON and SOBu representatives indicated they felt only one representative was needed from their respective areas.
 - b. It was also suggested that only the faculty who teach in graduate programs should be on the committee.

- c. The question was asked about the purpose of the committee. If the purpose is to have this as a working committee, then only certain members should be present. If the committee is Administrative in nature, then other members could be present.

This led to a larger question of whether there should be a “School” of graduate students at Washburn to oversee University wide policies regarding admission processes, academic standards (e.g. GPA), etc. More discussion is required on this topic at future meetings.

FACULTY AGENDA ITEMS

NO. 11-29

Date: October 26, 2011

Submitted by: **Mark Peterson**

SUBJECT: **Program Change, Political Science Major**

Description: **It creates a core of 9 required courses (25 credit hours) and a set of upper-division subfield courses of which a minimum of 9 and a maximum of 15 credit hours may be taken. The program re-crafted in this fashion clarifies and reduces core options while providing flexibility to the majoring student with regard to the more elective upper division options. The proposal also eliminates normative political theory from our curriculum.**

Rationale: **This is an effort to streamline our curriculum and bring it into alignment with programs at peer institutions around the midwest.**

Financial Implications: **None**

Proposed Effective Date: **Fall 2012**

Request for Action: **Approval by FS**

Approved by: AAC on date October 28, 2011
Faculty Senate on date

Attachments: Yes ☒ No

FACULTY AGENDA ITEM

NO: 11-30

Date: *November 28, 2011*

Submitted by: *Dr. Judith Lynne McConnell-Farmer, Interim Chair, Department of Education*

SUBJECT: *The Department of Education's Graduate Proposal for Awarding Two Master's Degrees in Education*

Description: *Short overview of the proposal*

The intent of this proposal is for our graduate students after receiving, for example, a M.Ed. in Building Leadership to be allowed to return to our Department of Education to earn a different M.Ed., for example, in Reading. Other institutions in our area which allow their students to obtain two Master's degrees in Education at their university are as follows: The University of Kansas, Kansas state University, Fort Hays State University and Pittsburg State University. Our degrees will be named in the following manner: M.Ed. in ____ (topic, such as, District Leadership, Adaptive Special Education, etc.). The department originally submitted this proposal to The University Graduate Committee in 2008 and it was approved by the University Graduate Committee on October 28, 2011. See attachments for the current graduate education program plans.

Rationale:

This proposal will assist us in retention and recruitment in our graduate programs and bring us in line with policies at other Kansas universities.

Financial Implications: *Costs involved (none)*

Proposed Effective Date: *Summer or Fall semester 2012*

Request for Action: *Approval by AAC/.FAC/FS/Gen Fac, etc*

Approved by: *Graduate Committee: October 28, 2011*

Faculty Senate on date

Attachments **Yes**